



## SAVA Center Job Description

**Position Title:** Therapist (Weld County)  
**Reports to:** Director of Client Services  
**FLSA Status:** 25-40 hours a week

### POSITION SUMMARY:

This position provides confidential, short and long-term therapy services to individuals affected by sexual violence.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

#### Clinical:

- Provide individual and group counseling to sexual assault victim/survivors. Provide other direct service to victims as needed.
- Attend regular clinical supervision provided by the SAVA Center.
- Provide non-therapeutic crisis intervention and advocacy services to sexual assault victims and their families.
- Maintain client confidentiality in accordance with SAVA Center policies and code of ethics governed by the profession.

#### Administrative:

- Assist with answering phones and other general office duties as needed.
- Collect and enter statistical data on the provision of services, and prepare reports in accordance with prescribed reporting requirements; maintain client records.
- Prepare information for billing.

#### Other Related Duties

- Assist with walk-in clients and hotline as available.
- Attend SAVA related events as needed.
- Follow established SAVA Center policies and procedures.
- Perform other duties as assigned.

### MINIMUM QUALIFICATIONS:

- Minimum of a Master's degree in a Human Service field with experience working with victims of sexual assault.
- Knowledge of crisis intervention techniques.
- Experience providing Trauma Informed Care.
- Knowledge and understanding of sexual assault issues and crisis intervention strategies.
- Must have reliable transportation.

### COMPETENCIES:

*To perform the job successfully, an individual should demonstrate the following competencies:*

#### Communication & Interaction:

- Fluency in speaking and writing English.
- Strong interpersonal skills and ability to interact with a diverse group of people.
- Proficiency in Microsoft Office including Word and Excel.
- Strong written and verbal communication skills.

**Organization**

- Organizational skills and ability to multi-task.
- Ability to gather data, compile information, and prepare reports.
- Records maintenance skills.
- Ability to assess operational requirements and to plan and organize work flow patterns and schedules.

**Diversity**

- Understanding of cultural competence and ability to work with diverse populations.

**Self Directed**

- Self-motivated team player with the ability to meet deadlines, remain flexible and adjust to changing priorities.
- Ability to work flexible hours, including evenings and weekends, as needed to meet SAVA Center needs.

**PREFERRED QUALIFICATIONS**

- Current licensure as an LCSW, LPC or LMFT.
- Proficiency in public speaking.
- Proficiency in experiential learning techniques.
- Fluency in speaking and writing in Spanish.
- Knowledge of child and adolescent development.
- Trained in EMDR and/or Play Therapy.

*SAVA Center is dedicated to the principles of equal employment opportunity. SAVA prohibits unlawful discrimination against applicants on the basis of age, race, sex, color, religion, national origin, disability, military status, genetic information, sexual orientation, gender identity or expression, or any other status protected by applicable state or local law.*

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