



SAVA Center Job Description

Position Title: Larimer County Bilingual Therapist – 20-40 hours/week - flexible
Reports to: Director of Client Services
FLSA Status: Non-Exempt

POSITION SUMMARY:

The SAVA Center Bilingual Therapist provides confidential, short and long-term therapy services in English and Spanish to individuals affected by sexual violence.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Clinical:

- Provide individual and group counseling to sexual assault victim/survivors. Provide other direct service to victims as needed.
- Under the supervision of SAVA's Director of Client Services, develop treatment goals and timelines for each client.
- Maintain client confidentiality in accordance with SAVA Center policies and code of ethics governed by individuals' profession.

Administrative:

- Assist with answering phones and other general office duties as needed.
- Collect and enter statistical data on the provision of services, and prepare reports in accordance with prescribed reporting requirements; maintain client records.
- Prepare information for billing.

Other Related Duties

- Attend SAVA related events as needed.
- Follow established SAVA Center policies and procedures.
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS:

- Minimum of a master's degree in a Human Service field with experience working with victims of sexual assault.
- Fluency in speaking and writing Spanish.
- Knowledge of working with clients 14 years of age and older.
- EMDR Trained or willingness to complete training.
- Knowledge of crisis intervention techniques.
- Knowledge and understanding of sexual assault issues and crisis intervention strategies.
- Must have reliable transportation.
- Licensed preferred.

COMPETENCIES:

To perform the job successfully, an individual should demonstrate the following competencies:

Communication & Interaction:

- Fluency in speaking and writing English.
- Fluency in speaking and writing Spanish.
- Strong interpersonal skills and ability to interact with a diverse group of people.
- Proficiency in Microsoft Office including Word and Excel.

- Strong written and verbal communication skills.

Organization

- Organizational skills and ability to multi-task.
- Ability to gather data, compile information, and prepare reports.
- Records maintenance skills.
- Ability to assess operational requirements and to plan and organize work flow patterns and schedules.

Diversity

- Understanding of cultural competence and ability to work with diverse populations.

Self Directed

- Self-motivated team player with the ability to meet deadlines, remain flexible and adjust to changing priorities.
- Ability to work flexible hours, including evenings and weekends, as needed to meet SAVA Center needs.

PREFERRED QUALIFICATIONS

- Proficiency in public speaking.
- Proficiency in experiential learning techniques.

PHYSICAL DEMANDS

- See Job Specifications for all SAVA employees

Please submit your resume and cover letter (in both English and Spanish) to Chelsea Wilson at chelsea@savacenter.org

The position is open until filled.

SAVA Center
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